

INDIAN INSTITUTE OF MANAGEMENT BODH GAYA

Directorate of Distance Education Building
Magadh University Campus, Bodh Gaya
Bihar- 824234
Website : www.iimbg.ac.in

TENDER ENQUIRY

Tender Enquiry No. NIT/IIMBG/Generator/06/2016-17

Date: July 27, 2016

Sealed tenders are invited from reputed Company/contractors/supplier of Diesel Generating Set having adequate experience in the business of providing 1(one) no 63 KVA sound proof Diesel Generating Set in good condition, on hire basis, as a stand-by source of supplying electric power during load shedding/power failure in IIM Bodh Gaya for a period of one year which may further be extended, if required.

The scope of services and terms & conditions for hiring the D.G. Set are as under:

1. Rate is to be quoted for monthly rental charges for 63 KVA sound proof D.G. Set (one No) complete with all accessories on hire basis and round the clock services of the operator possessing the requisite & valid electrical license, for running the D.G. Set. The rate is exclusive the cost of fuel which will be paid extra after submission of the claim bill. The rate should be inclusive of delivery and installation charges at IIM Bodh Gaya.
2. All cost for maintenance and servicing of the Generator including the cost of spare parts and periodical replacement of Engine oil are to be borne by the Generator provider.
3. The tender should remain valid for a period of 90 (ninety) days from the date of opening.
4. The D.G. Set should be maintained properly to keep the same in satisfactory running condition at all times for supplying emergency power to the extent of 63 KVA.
5. EMD (Earnest Money Deposit): Interested vendors may put bid document, complete in all respects along with Earnest Money Deposit (EMD) amounting to 5% of the quoted value by Demand Draft in favour of Indian Institute Of Management Bodh Gaya, payable at Kolkata and other requisite documents in the Tender Box kept in the Office of Senior Administrative Officer (Purchase) located in Administrative Building, East Side (Ground Floor), Indian institute of Management Calcutta, Joka, Kolkata - 700104. Tender received without EMD will be rejected straightaway. The EMD of selected bidder will be kept as Performance Security Deposit till end of the contract. EMD of rest bidders will be released within 30(thirty) days from the opening of the bid without any interest.

6. The arrangements for providing accessories like cables, change-over switches, Energy meter etc., if required any, shall be made by the supplier/contractor.
7. The charges for transportation, loading & unloading of the D.G. Set for installation of the same at Indian Institute of Management Bodh Gaya premises, as identified by the Indian Institute of Management Bodh Gaya, will be borne by the supplier/contractor.
8. The successful bidder should be in a position to install and commission the D.G. Set at Indian Institute of Management Bodh Gaya premises within 14 (fourteen) days from the date of issuance of work order.
9. The Contract will remain in force initially for a period of one year from the date of satisfactory commissioning of the D.G. Set at site. However, the contract is subject to termination at any time if the services are not found satisfactory or for any other reason whatsoever. The Contract may be renewed for further period at mutually agreed rates/charges and keeping other terms & conditions unchanged, depending on satisfactory services rendered by the supplier/contractor and requirement of the Indian Institute of Management Bodh Gaya.
10. The deployment of operator for running the generator should comply with the labour legislation Act. and Minimum Wage Act of Govt. of India and Govt. of Bihar.
11. The contractor will have to remove the D.G. Set from the Indian Institute of Management Bodh Gaya premises within 3 (Three) days from the date of termination or closure of the Contract at their own cost. Mending of any damage caused to the Indian Institute of Management Bodh Gaya property during taking the Generator out of the Indian Institute of Management Bodh Gaya premises will be done by the contractor to original finish, at their cost.
12. Penalty Clause: In case of delay in installation/any major break-down of the D.G. Set requiring repairing time for more than two hours, an alternative interim arrangement should be made by the supplier/contractor immediately by providing a substitute Generator of identical capacity at no extra cost. For non-functioning of the D.G. Set or in the event of failure on the part of the contractor to provide an alternative interim generator of identical capacity, within two hours or during power failure/load shedding, penalty at double the pro-rata rate will be imposed and deducted from monthly bill for the generator.
13. Terms of Payment of the bill: Monthly rental will be paid on the basis of successful running of the DG set during the month.
14. Tender containing any condition leading to unknown/indefinite liability, are liable to be summarily rejected.
15. Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the suppliers/contractors who resort to canvassing will be liable for rejection.
16. All taxes and duties, etc. or any other tax as applicable shall be payable by contractor and the Institute will not entertain any claim whatsoever in this respect. The rate quoted by the contractor should take care of all such taxes & duties etc.

17. The Institute reserves the right to reject any or all the tenders without assigning any reason

Tender Process:

Tender is invited in two parts i.e. (1) Qualifying Bid and (2) Financial Bid. The tender form for Qualifying Bid in Proforma prescribed in Annexure-I and the tender form for the Financial Bid in Proforma prescribed in Annexure-II complete in all respects should be dropped in the Tender Box in two separate sealed covers addressed to the Senior Administrative Officer (Purchase) located in Administrative Building, East Side (Ground Floor), Indian institute of Management Calcutta, Joka, Kolkata-700104 along with a Demand Draft of Rs.100/- (Non-refundable) to be drawn in favour of "Indian Institute of Management Bodh Gaya" payable at Kolkata, as cost of Bid Document to be submitted with Qualifying Bid (Annexure- I) by 2.00 p.m. on August 9, 2016. The sealed cover may be super-scribed with "Contract for hiring of 1(one) no 63 KVA sound proof Diesel Generating set for Indian Institute of Management Bodh Gaya". Incomplete bid documents will be rejected. Late submission of tenders will not be accepted.



**Senior Administrative Officer (Purchase), IIM Calcutta &
Convener (Purchase Committee), IIM Bodh Gaya**

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Annexure - I

QUALIFYING BID DOCUMENT

1. Name of the Company / Contractor / Supplier
2. Address of the Company / Contractor / Supplier
3. Name, Address & Phone No. of the proprietor:
4. Electrical License No. (to be attached photocopy of the license)
5. The intending parties will have to submit the proof for up to date clearance certificate of Income Tax and Trade License.
6. No. of years of experience in providing Generator service.
7. PAN No.
8. Service Tax Registration No.

DECLARATION

I hereby certify that the information furnished above is full and correct to the best of my / our knowledge. I understand that in case any deviation is found in the above statement at any stage, the Company/Contractor/Supplier will be blacklisted and will not have any dealing with IIM Bodh Gaya in future.

(Signature of authorized signatory with date & seal)

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Annexure - II

FINANCIAL BID DOCUMENT

| Sl.No. | Description of the work | Unit | Quantity | Rate (Rs.) | Amount (Rs.) |
|--------|--|---------|----------|------------|--------------|
| 1 | Providing 1(one) 63 KVA sound proof D.G. Set on hire basis with all necessary maintenance | Month | 12 | | |
| 2 | Fuel & necessary lubricants with transportation charge and storage at this site of work. NOTE: The rate should be excluding the cost of fuel. The cost of fuel will be paid extra | Litters | 900 | | |
| 3 | Charges for operation by engaging required skilled man powers round the clock. | Month | 12 | | |
| | | | | Total | |

(Signature of authorized signatory with date & seal)